



# Eagle Training Services NT

*Making training fun, easy and worthwhile for everyone!*

## TAELLN411 Address adult language, literacy and numeracy skills

### Course Outline

There has been growing awareness that people need to develop their Language, Literacy and Numeracy skills not just at school but across their whole life. Everyone uses LLN skills every day for a variety of purposes – personal, social and work. Different tasks and contexts need different types of reading, writing, listening, speaking and numeracy skills, so people need to continually develop and adapt these skills to suit new situations. There have been significant changes within the TAE package to provide trainers with relevant knowledge and skills required to address the learners LLN skills within the VET experience. From July 2014, the unit TAELLN411 Address adult language, literacy and numeracy skills became a core unit in the TAE40110 Certificate IV in Training and Assessment qualification (now TAE40116) and will be a minimum requirement for all trainers by the 1st April 2019.

This unit describes how to recognise the core language, literacy and numeracy (LLN) demands of training and assessment, and how to tailor training and assessment to suit individual skill levels, including accessing relevant support resources.

TAELLN411 Address adult language, literacy and numeracy skills does not have recurrent training requirements.

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### Course Subjects

- Why LLN for VET practitioners
- Australian Core Skills Framework (ACSF)
- LLN in Training packages
- Validated LLN assessment tools
- Specialist LLN programs and services
- LLN in learning resources & support strategies

Competency in this unit does not indicate specialist LLN practitioner skills. In simple terms, the unit is about being aware of the balance between the LLN demands of the training environment, the LLN requirements of the training program and the LLN skills of the learner.

### Meals

Coffee, tea, biscuits, a fridge and a microwave oven are provided for students.

### What to Bring

Notebook, Pen/Pencil and a light jacket if you get cold in air conditioning.

### Course Prerequisites

There are no formal prerequisites to undertake this course however, we recommend that students should possess the TAE40110 Certificate IV in Training and Assessment or be currently undertaking the qualification.

Learners need to have good communication and literacy skills. You will also need sound computer skills including the ability to use a word processing program for documents and the ability to access, navigate and download material from the Internet.

### Course Assessment

All assessments for RPL are conducted and reviewed by our qualified staff.

### Course Delivery & Duration

The course is conducted over 2 days. Classes commence at 8.30am and finish at 4:30pm. Training occurs at Eagle Training Services training facilities. Participants undertake the course in comfortable, air-conditioned classrooms with the latest IT and audiovisual capabilities.

### Course Fees

\$340. The course fee is fully refundable only if the course is cancelled. This price includes all study manuals and materials.

### Welfare and Support Services

Eagle Training Services provides welfare and support services within its professional capacity. Clients should identify existing needs prior to enrolment so that appropriate arrangements are made. Where additional support is required, the client will be referred to a specialist agency to access appropriate support. Eagle Training Services has a documented policy regarding access and equity.

### Confirmation of Enrolment

A student's position on the course will be confirmed upon the payment of a course deposit fee or the provision of an authorised purchase order. Positions are limited so confirmed enrolments only will be able to attend.

For cancellations/refunds, a minimum of 3 business days notice must be provided to Eagle Training Services prior to the commencement otherwise the full course fee will be payable.

### Location

Darwin and Alice Springs

RTO # 70049

#### Darwin Office

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#### Alice Springs Office

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